

IN THE ADIRONDACKS

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**Lake Placid Public Library**  
2471 MAIN STREET  
LAKE PLACID, NEW YORK 12946

## **Collection Management Policy**

The Lake Placid Public Library provides information and ideas, and procures its materials, according to the ALA Library Bill of Rights, whereas “materials shall not be excluded due to origin, background, or views of those contributing to their creation”, as well as the First Amendment i.e. freedom of speech. Information is organized and current. The staff is well trained to provide professional and caring service to all patrons.

### **Selection of Materials**

The Director and staff will use their training and expertise along with the following general criteria to select materials for the library:

- \*Relevance to interests and needs of the Lake Placid community
- \*Local significance of the author or subject
- \*Publication Date
- \*Critical reviews and public demand

Patrons may recommend books for the library to purchase. Each recommendation will be reviewed by the library staff to determine whether it is appropriate to purchase.

Lake Placid Public Library accepts donations of books or other materials. The library retains authority to accept or reject materials for the collection.

Any patron has the right to challenge library material. Requests for reconsideration must follow the Challenged Material Policy.

### **Collection Maintenance**

Staff members will maintain the condition of library material with repair, recovering, and/or replacement when warranted (i.e. popularity of damaged material). Weeding materials is necessary to maintain an accurate and useful collection, The Director and staff will weed books according to the following criteria:

- \*Misleading or factually inaccurate
- \*Damage beyond repair
- \*Superseded by a newer edition or more successful book on the topic
- \*Outdated

Withdrawn materials are sold at the library’s book sale if they are in good condition. Proceeds from the sale are deposited in the library’s Operating fund to be used for collection. Any books not sold are given to local institutions for their use or recycled.